

# **MINUTES OF THE ANNUAL GENERAL MEETING OF THE VILLAGE HALL TRUSTEES HELD ON MONDAY 20th JULY 2009 AT 6.30 P.M.**

## **MEMBERS PRESENT:**

Sue Payne, Ann Bainbridge, Gill Rowe, Jean Wilson

**APOLOGIES FOR ABSENCE:** Hilary Haggis, Susan Little, Ian MacKay, Jill MacKay, Elaine Quincey

## **MINUTES OF THE LAST ANNUAL GENERAL MEETING**

The Minutes of the last Annual General Meeting were adopted.

Proposed by: Gill    Seconded by: Jean

## **CHAIRMAN'S REPORT**

The Charity is Nassington Village Hall, Registration Number 288669. The address is Church Street, Nassington, Peterborough. PE8 6QG

The aims of the Charity are as laid out in the Trust Deed.

“The Hall shall be held upon Trust for the purposes of a Village Hall for the use of the inhabitants of the Parish of Nassington without distinction of political, religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.”

The Charity Trustees for the year March 2008 to March 2009 are as follows:-

Mrs. S Payne	Elected Member and Chairman
Mrs. A Bainbridge	Elected Member and Secretary
Mrs. C Keighley	Elected Member and Treasurer
Mrs. P Burns	Elected Member
Miss J Booth	Garden Society
Mrs. G Rowe	Elected member
Mrs. E Quincey	Carpet Bowls
Mrs. H. Haggis	Pre-School
Mr. I Mckay	Cubs/Scouts
Mrs. S Little	PCC
Mrs. J Wilson	Monday Lunch Club
Mrs. J Mackay	Ladies Group

In the year 2008/2009 the Trustees gained Hallmark 2 which concentrates on health, safety, security and licences. We were awarded 100% marks. Nassington is the first Village Hall in Northamptonshire to gain Hallmark 2. The Trustees do not intend to apply for Hallmark 3 at this juncture but will start to put into place any necessary policies towards this.

The Premise Licence has been upgraded to include the showing of films and dancing on bank holiday's and Sunday's. All groups have been notified about the PPL Licence and they have also been asked to carry out a fire drill. The Hall's insurance has been merged with the Trustee Indemnity Insurance making it much cheaper. All necessary electrical work has been completed and the Electrical Certificate will now become due every five years. PAT testing will still be yearly.

The Trustee's instructed Abbey Independent Surveys to carry out an inspection on the floor and rear door of the building. Recommendations have been made in an extensive report and the Trustees are working towards raising the money required for the work. The surveyor also pointed out that the toilet block needed re-felting as soon as it was practical. This work was carried out in early April.

The Trustees have been promoting the Village Hall to attract more users. There have been more children's party bookings. A web-site has been created and we thank Sharon Jackson of Bay Web Designs for designing it and Sarah Rodger for adding it to the village web-site and enabling the Village Hall to be emailed from the site.

The Village Hall celebrated 25 years and the Trustees marked this with the installation of a new kitchen. The project was overseen by Chris Keighley for which we thank her. The Trustees also thank all the groups who gave donations. County Councillor Heather Smith cut the ribbon and declared the kitchen open. The chairman was also presented with flowers and a book token for 25 years of service.

After a kitchen inspection by East Northants Council Scores on Doors the Lunch Club and Village Hall were awarded 4 stars.

For the future the next project is to repair the hall floor and replace the rear door followed by decorating. The Trustees are looking for new groups to start up in the Village Hall as many diverse groups are not only an asset to the village but a good source of income. There are vacancies for two elected Trustees which should be filled without delay.

The Trustees are also looking for a treasurer as Chris Keighley resigned from office in March. The Trustees thank her for her two years of service and wish her well.

The Chairman thanks everyone who has served as a Trustee over the last year with a special thank you to the secretary, Ann Bainbridge, for her ongoing work and support.

Sue Payne. Chairman.

## **ACCOUNTS**

The audited accounts were circulated and accepted.

Proposed by: Sue    Seconded by: Ann

## **APPOINTMENT OF REPRESENTATIVE COMMITTEE MEMBERS**

Mrs. J. McKay	Ladies Group
Miss J. Booth	Garden Society
Mrs. S. Little	PCC
Mr. I. MacKay	Cubs/Scouts
Mrs. E. Quincey	Bowls Club
Mrs. H. Haggis	Pre-School

Proposed by:    Seconded by:

## **ELECTION OF COMMITTEE MEMBERS**

Mrs. S. Payne	Elected Member and Chairman
Mrs. A. Bainbridge	Elected Member and Secretary
Mrs. G. Rowe	Elected Member
Mrs. J. Wilson	Elected Member
Vacancy	
Vacancy	

The Chairman read a letter of resignation from Pam Burns. The Secretary to write thanking her for many years of loyal service.

ACTION: Ann

Proposed by: Gill    Seconded by: Jean

## **ANY OTHER BUSINESS**

None